



Competition regulations

“New construction of the biogas plant “KEKAVA BIOENERGY””

Procurement identification number: KF-2025-V2

Approved, July 10, 2025

SIA “Kekava BioEnergy”
Board member Aiva Banga
Chairman of the Board Romāns Ivanovs

Kekava, 2025

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1. General information.

- 1.1. The procurement is organized in accordance with the Cabinet of Ministers' Regulation No. 104 of February 28, 2017 "Regulations on the procurement procedure and its application procedure for projects financed by the customer", and other regulatory enactments for products co-financed by the European Union.
- 1.2. The project will be implemented within the framework of the specific support objective 2.1.2 "Promotion of renewable energy sources - biomethane" of the European Union's Cohesion Policy Programme 2021-2027.
- 1.3. The invitation to submit a tender is published on the website of the Procurement Monitoring Bureau. www.iub.gov.lv.
- 1.4. **Customer:** SIA "Ķekava BioEnergy", registration number: 40203570435, legal address: Ziemeļu Street 55, Ķekava, Ķekavas county, LV-2123.
- 1.5. **Customer contact person:** Romāns Ivanovs, tel.: +371 29474526, e-mail: konkursi@kekavafoods.lv.
- 1.6. **Subject of procurement:** Construction and commissioning of a biogas plant in accordance with the developed construction project and the estimate of the scope of work. The offer must be submitted in full for all objects specified in the technical specifications of the tender regulations and the mentioned works together. Applying for any individual part specified in the technical specifications of the tender regulations is not permitted.
- 1.7. **Estimated contract price of the procurement:** EUR 16,000,000.00.
- 1.8. **Contract** for the performance of works (obligation) based on the results of this procurement will be concluded between the Customer and the winner of the Procurement as the main contractor (hereinafter referred to as the "Agreement").
- 1.9. **Place of work:** "Mazzeltiņi 1", Janeikas, Ceraukstes parish, Bauska county, LV-3901.
- 1.10. **Contract execution deadline:** December 31, 2027
- 1.11. **Access to procurement documents and provision of additional information:** Additional information exchange between the Customer and Interested Suppliers takes place in writing by sending information to e-mail: konkursi@kekavafoods.lv. Information and answers to questions will be sent via email within five business days.
- 1.12. **Offer validity period:** 180 calendar days from the date of submission of the offer. For objective reasons, the Client and the Applicant may agree to extend the validity period of the offer.
- 1.13. During the term of the Agreement, the Applicant undertakes to submit to the Customer the following securities related to the construction and performance of the Agreement:
 - 1.13.1. Contractor **civil liability insurance policy**;
 - 1.13.2. **All construction risks insurance policy**;
 - 1.13.3. **Advance payment security** - an advance payment insurance policy or an Advance Payment Guarantee issued by a credit institution registered in Latvia/foreign countries;
 - 1.13.4. **Contract performance security** - A performance guarantee insurance policy or a performance guarantee issued by a credit institution registered in Latvia/foreign countries;
 - 1.13.5. **Warranty period coverage** - an insurance policy for the warranty period of the work performed or a guarantee for the fulfilment of obligations during the Warranty Period issued by a credit institution registered in Latvia/foreign countries.
- 1.14. All construction risks and contract performance work warranty period offered by the applicant shall not be less than 24 months.
- 1.15. Contract performance security terms should be discussed separately with the Applicant before signing an Agreement.
- 1.16. All references to specific standards, goods or production equipment used in the procurement documentation may be replaced by the supplier with equivalents, including information proving equivalence.

2. Procedure for submitting and preparing a bid.

- 2.1. The Applicant shall prepare and submit a bid in accordance with the requirements of these Procurement Regulations, as well as taking into account the construction norms in force in the

Republic of Latvia. The Applicant shall bear full responsibility for the information included in the bid, as well as for the failure to include the requested information or for the non-compliance of the included information with the established criteria, as a result of which the bid will be rejected as non-compliant.

- 2.2. **Deadline and address for submitting the offer:** The tender documents in the composition specified in these regulations must be submitted **by September 12, 2025 at 16:00** by sending them to e-mail: konkursi@kekavafoods.lv.
- 2.3. The applicant must ensure that the information contained in the offer, including the attached files, is not damaged, improperly modified or incorrectly encrypted, the offer must not contain computer viruses and other harmful software or their generators, or, if the offer is encrypted, the applicant must ensure the decryption of the offer submitted to the customer within the time specified, no later than 15 (fifteen) minutes after the start of the opening of offers. In the event that the offer contains any of the risks referred to in this paragraph, it will not be considered. The offer must be signed electronically.
- 2.4. Bids will not be accepted after the deadline for submission of bids.
- 2.5. The customer's representative shall register the received offers in the order in which they were submitted.
- 2.6. The applicant is entitled to submit one offer variant.
- 2.7. The offer must be prepared in English or Latvian, in the form of a computer printout and clearly legible. No amendments, additions or deletions shall be made to the offer documents that are not expressly agreed upon. If any amendments, additions or deletions are made to the offer documents, they must be confirmed by signature(s).
- 2.8. All annexes to the offer are its integral parts.
- 2.9. The Client may disregard information included in documents that are not drawn up in accordance with the requirements set out in regulatory enactments, assessing each specific case.

3. Applicant qualification requirements

- 3.1. The applicant is registered in the Commercial Register of the Enterprise Register of the Republic of Latvia or in an equivalent register abroad, in accordance with the requirements of the regulatory enactments of the relevant country, in accordance with the procedures specified in the regulatory enactments.
- 3.2. The applicant is not registered in a country mentioned in the Cabinet of Ministers of the Republic of Latvia Regulation No. 276 of 26 June 2001 "Regulations on low-tax or tax-free countries and territories".
- 3.3. The applicant is registered in the Register of Construction Merchants or in the relevant professional activity registration institution abroad, in accordance with the requirements of the relevant country's regulatory enactments, and its employees have appropriate certificates to perform the work;
- 3.4. The applicant has not been declared insolvent, is not in the process of liquidation, its economic activities have not been suspended or discontinued, or legal proceedings have not been initiated regarding the termination of the applicant's activities, insolvency or bankruptcy;
- 3.5. The applicant has not been found guilty by a court judgment of participation in a criminal organization, corruption, fraudulent activities in the financial sector or money laundering;
- 3.6. The Applicant and its subcontractor (a subcontractor to whom it is intended to transfer the volume of work in the amount of 5% or more of the total volume) do not have any tax debts in Latvia or the country in which it is registered, including debts of mandatory state social insurance contributions, which in total exceed 150 euros in any of the countries;
- 3.7. The Applicant and its subcontractor (the subcontractor to whom it is intended to transfer the volume of work in the amount of 5% or more of the total volume) are not related to the Client within the meaning of the Law "On Taxes and Duties" and are not in a conflict of interest in accordance with Cabinet Regulation No. 104 of 28 February 2017 "Regulations on the Procurement Procedure and the Procedure for Its Application to Projects Financed by the Client";
- 3.8. The Applicant has, as a general contractor, executed at least 3 (three) construction contracts over the past 5 years, within the framework of which construction and/or equipment installation work

has been performed, as well as the equipment start-up and adjustment process and related work have been performed after the construction work has been completed.

- 3.9. The applicant's average annual financial turnover for the last three approved reporting years is at least 9,000,000.00 (nine million) euros. For applicants who have been operating in the relevant market for less than three years, the relevant average turnover is determined in accordance with the principle of proportionality - the average monthly turnover is calculated by the number of months worked and multiplied by 12 (twelve).
- 3.10. The applicant has stable financial and economic performance indicators, which, based on the results of the last approved annual report, are characterized by positive equity and a liquidity ratio: current assets/short-term liabilities > 1.0.
- 3.11. Preferably the applicant has an implemented and operational quality management system in accordance with the ISO 9001 standard or an equivalent standard specified in the procurement in the field of construction works.
- 3.12. Preferably the tenderer has an implemented and operational environmental management system in accordance with the ISO 14001 standard or an equivalent standard in the field of construction works envisaged in the procurement.

4. Offer collateral

- 4.1. The Applicant must submit a bid security of EUR 15,000 (fifteen thousand euros and 00 cents) together with the submission of the bid. As bid security, the Applicant must submit an irrevocable bank guarantee or a paid insurance policy in the amount of EUR 15,000 (fifteen thousand euros and 00 cents). The Applicant must submit the bid security separately from the bid documentation. If the Applicant submits the bid security in the form of an insurance policy, the insurance premium must be paid at the time of submission of the bid, which the Applicant must certify with a document confirming payment.
- 4.2. The bid security is issued by a credit institution or insurance company registered in the Republic of Latvia or abroad, and must comply with the essential conditions of the bid security in accordance with the procurement description, i.e. the bid security is valid until the bid validity period or the extension of the bid validity period, which has been notified to the Customer in writing by the Applicant and the issuer of the bid security.
- 4.3. The Guarantor shall pay the amount of the bid security to the Customer in the following cases:
 - 4.3.1. If the Bidder withdraws its bid while the bid security is valid;
 - 4.3.2. if the Applicant, who has been awarded the right to conclude the Contract, does not sign the procurement contract with the Customer within the specified period;
 - 4.3.3. If the bid security is not submitted, the Applicant's bid is excluded from further participation in the tender.

5. Documents to be submitted

- 5.1. Application (Annex 1).
- 5.2. Description of construction work experience (Annex 2).
- 5.3. Financial offer (Annex 3).
- 5.4. List of subcontractors (Annex 4).
- 5.5. List of key specialists intended to perform the work of the applicant and subcontractors (Annex 5).
- 5.6. Confirmation of an independently developed offer (Annex 6).
- 5.7. Estimate (Annex 7). Construction project available upon request by contacting the contact person.
- 5.8. Main characteristics of the technical offer (Annex 8)
- 5.9. Printouts from the construction business register for the applicant and all subcontractors.
- 5.10. Original or copy of the power of attorney, if the tender is signed by an authorized person of the tenderer.
- 5.11. Timeline for the implementation of the construction works to be performed.
- 5.12. Certificates confirming the requirements of paragraphs 3.12 and 3.13 (if applicable).
- 5.13. Offer performance security in accordance with the requirements of paragraph 4 of the regulations.
- 5.14. Draft agreement.

6. Bid evaluation

- 6.1. Assess whether the offer complies with the offer presentation requirements set out in the Regulations. If the offer does not comply with any of the offer presentation requirements, the procurement commissions decide on further consideration of this offer;
- 6.2. Assesses the compliance of the Applicant's selection (qualification) documents with the requirements of the Regulations. Non-compliant offers may be excluded from further evaluation if the Client determines that compliance significantly affects the possibilities of evaluating the offer and making a decision;
- 6.3. It is assessed whether the Bidder's bid is accompanied by a bid security in accordance with Clause 4 of the Regulations. The bid will be rejected if the Bidder has not submitted a bid security, as well as if the submitted bid security does not comply with Clause 5 of the Regulations.
- 6.4. Evaluates the Applicant's financial offer and compliance regulations, also checks arithmetic errors in the bid. The Procurement Commission is entitled to correct arithmetic errors in the bidder's financial bid, informing the bidder thereof;
- 6.5. The Customer chooses Applicant offer which is the most economically advantageous to the customer, catering to the customer's needs in the best way possible and ensuring the effective use of funds provided by the customer.
- 6.6. When assessing whether a particular offer may be unreasonably low, before rejecting this offer, a detailed explanation shall be requested in writing from the relevant Applicant regarding the essential conditions of the offer that allow the Applicant to set such a low price; If, upon evaluating the explanation provided by the Applicant, it is determined that the offer is unreasonably low, it shall not be considered further.
- 6.7. The Customer has the right to negotiate with the Applicant who submitted the initial offer, unless the offer states or it can be clearly concluded from it that the offer is final and cannot be specified. In negotiations with the Applicant, the Customer shall coordinate the Applicant's capabilities with its own needs. During the negotiations, the Customer shall have the right to ask for clarification, supplementation and improvement of the offer.
- 6.8. The contracting authority shall not disclose to the tenderers information about other tenderers and their tenders until the final decision is made on the selection of the tenderer with whom to conclude the contract.
- 6.9. If the winner refuses to conclude the contract, the contracting authority may select the next bidder.

7. Procedure for announcing results

- 7.1. The contracting authority will simultaneously inform all tenderers of the decision made regarding the conclusion of the procurement contract within 5 (five) working days after the decision is made, and will also post the information on the IUB website www.iub.gov.lv.
- 7.2. The contracting authority will send information about the results by mail, fax or electronically, or deliver it in person, to the contacts specified in the tenderer's offer.
- 7.3. The Customer has the right to terminate the Procurement procedure at any time.

8. Annexes to the Regulations

1. Appendix – Application for Procurement
2. Appendix – Description of construction work experience
3. Appendix – Financial offer
4. Annex – List of subcontractors
5. Appendix – List of key specialists intended to perform the work of the Applicant and subcontractors
6. Appendix – Confirmation of an independently developed proposal
7. Appendix – Estimated scope of construction works
8. Appendix – Main characteristics of the technical offer

All construction and tender documentation is stored at this address:

<https://documents.pfkekava.lv/index.php/s/CPbNBa8KNpcKCPF>

Access code: 3xkcXr4K55

The proposal can be prepared in English and/or Latvian languages.

Application for procurement

“New construction of the biogas plant “ĶEKAVA BIOENERGY”” (No. KF-2025-V2)

Applicant name

Single registration number

Position (status), name and surname of the applicant's legal or authorized representative

Basis of representation

(hereinafter referred to as the Applicant), by submitting this application, applies to participate in the procurement “New construction of the biogas plant “ĶEKAVA BIOENERGY”” (No. KF-2025-V2), (hereinafter referred to as the Procurement).

1. Applicant's certifications. The applicant certifies that:

- 1.1. The Applicant has read the Procurement Rules, agrees to participate in the Procurement and guarantees the fulfillment of the requirements set out in the Procurement Rules. The Procurement Rules are clear and understandable to the Applicant;
- 1.2. All information and documentation submitted for participation in the Procurement is true and the Customer may verify it with the relevant institutions;
- 1.3. The Applicant has the necessary human resources, technical equipment, tools, machinery, techniques and materials at its disposal for the successful performance of the work specified in the Procurement;
- 1.4. The applicant is not registered in a country mentioned in the Cabinet of Ministers of the Republic of Latvia Regulation No. 276 of 26 June 2001 "Regulations on low-tax or tax-free countries and territories";
- 1.5. The applicant is registered in the Register of Construction Merchants or in the relevant professional activity registration institution abroad, in accordance with the requirements of the relevant country's regulatory enactments, and its employees have appropriate certificates to perform the work;
- 1.6. The Applicant has not been declared bankrupt, the Applicant's business activities have not been suspended or terminated, no legal proceedings have been initiated regarding the Applicant's bankruptcy, and it cannot be established that the Applicant will be liquidated by the expected end date of the performance of the Procurement Agreement;
- 1.7. The applicant has not been found guilty by a court judgment of participation in a criminal organization, corruption, fraudulent activities in the financial sector or money laundering;
- 1.8. The Applicant and its subcontractor (the subcontractor to whom it is intended to transfer the volume of work in the amount of 5% or more of the total volume) are not related to the Client within the meaning of the Law “On Taxes and Duties” and are not in a conflict of interest in accordance with

Cabinet Regulation No. 104 of 28 February 2017 “Regulations on the Procurement Procedure and the Procedure for Its Application to Projects Financed by the Client”;

- 1.9. The Applicant and its subcontractor (a subcontractor to whom it is intended to transfer the volume of work in the amount of 5% or more of the total volume) do not have any tax debts in Latvia or the country in which it is registered, including debts of mandatory state social insurance contributions, which in total exceed 150 euros in any of the countries;
- 1.10. The Applicant has, as a general contractor, executed at least 3 (three) construction contracts over the past 5 years, within the framework of which construction and/or equipment installation work has been performed, as well as the equipment start-up and adjustment process and related work have been performed after the construction work has been completed.
- 1.11. The offer is valid and valid for 180 calendar days from the date of submission of the offer;
- 1.12. The construction materials offered are new, unused;
- 1.13. The offered construction materials are of EU origin, which will be confirmed by the attached certificates of conformity.
- 1.14. The applicant undertakes to perform the work in accordance with the technical regulations description and financial offer, Latvian construction standards, General Construction Regulations and other regulatory enactments regulating construction, if the Client selects this offer.
- 1.15. During the term of the Agreement, the Applicant undertakes to submit to the Customer the following securities related to the construction and performance of the Agreement:
 - 1.15.1. Contractor **civil liability insurance policy**;
 - 1.15.2. **All construction risks insurance policy**;
 - 1.15.3. **Advance payment security** - an advance payment insurance policy or an Advance Payment Guarantee issued by a credit institution registered in Latvia/foreign countries;
 - 1.15.4. **Contract performance security** - A performance guarantee insurance policy or a performance guarantee issued by a credit institution registered in Latvia/foreign countries;
 - 1.15.5. **Warranty period coverage**- an insurance policy for the warranty period of the work performed or a guarantee for the fulfillment of obligations during the Warranty Period issued by a credit institution registered in Latvia/foreign countries.

2. Applicant data.

2.1.	Applicant's legal address:		
2.2.	Applicant's actual address:		
2.3.	Representation Authorized person in procurement		
2.3.1.	Name, surname, position:		
2.3.2.	Phone number:	Fax number:	
2.3.3.	Email address:		
2.4.	Person authorized to conclude the contract		
2.4.1.	Name, surname, position:		
2.4.2.	Phone number:	Fax number:	
2.4.3.	Email address:		

3. The applicant's financial situation. Applicant's financial data and experience:

Turnover in _____ year, euros	
Turnover in _____ year, euros	
Turnover in _____ year, euros	

Description of construction work experience

“New construction of the biogas plant “**KEKAVA BIOENERGY**”” (No. KF-2025-V2)

Description of construction work experience in accordance with paragraph 3.8. of the regulations and the requirements:

*The applicant fills out a separate table for each construction site.

Criterion	Description of experience*
Name of the construction site, description of the construction work performed	
Value of construction work performed (EUR excluding VAT)	
Value of equipment installation (EUR excluding VAT)	
Total value of the object (EUR excluding VAT)	
Construction site initiation and date of commissioning	
Additional information about the object, contacts for feedback	

Official (or person authorized by the applicant):

/first name, last name/

/position/

/signature/

Financial offer

“New construction of the biogas plant “**KEKAVA BIOENERGY**”” (No. KF-2025-V2)

Applicant name

Single registration number

submits the following financial offer in the procurement “New construction of the biogas plant “**KEKAVA BIOENERGY**”” (No. KF-2025-V2):

- 1) Total proposed contract price: EUR _____, (amount in words) excluding VAT;
- 2) The amount of work performed personally by the applicant: EUR _____, (amount in words) excluding VAT;
- 3) Proposed construction period: _____ months;
- 4) The proposed construction work warranty period: _____ months;

The applicant certifies that the total contract price of the offer includes all materials, wages and mechanisms necessary for the performance of the work, as well as expenses that are not mentioned, but without which it would not be possible to carry out the construction work in a technologically correct manner and in full compliance with applicable laws and regulations, and to put the facility into operation within the specified time frame.

Official (or person authorized by the applicant):

/first name, last name/

/position/

/signature/

Proof of an independently developed offer

“New construction of the biogas plant “**ÇEKAVA BIOENERGY**”” (No. KF-2025-V2)

Hereby, by providing comprehensive and truthful information, _____
(Name of applicant, registration number).

(hereinafter referred to as the Applicant) certifies, with regard to the specific procurement procedure, that:

1. The applicant has read and agrees with the contents of this certification.
2. The applicant is aware of his/her obligation to provide complete, exhaustive and truthful information in this declaration.
3. The tenderer's procurement offer has been signed by the tenderer's authorized person(s).
4. The Tenderer informs that it has submitted its tender independently of its competitors1 and without any consultations, contracts or agreements. The Tenderer has not had any communication with any competitor regarding:
 - 4.1. prices;
 - 4.2. price calculation methods, factors (circumstances) or formulas;
 - 4.3. intention or decision to participate or not to participate in the procurement (to submit or not to submit a tender); or
 - 4.4. submission of a tender that does not comply with the procurement requirements;
 - 4.5. quality, quantity, specification, performance, delivery or other conditions to be resolved independently of competitors, for the products or services covered by this procurement.
5. The applicant is not has knowingly, directly or indirectly, disclosed and will not disclose the terms of the bid to any competitor prior to the official date and time of bid opening or award of the contract.
6. The Applicant is aware that the Competition Law establishes liability for prohibited agreements, providing for a fine of up to 10% of the net turnover of the violator in the last financial year, and the Applicant may be excluded from participation in the procurement procedure.

Official (or person authorized by the applicant):

/first name, last name/

/position/

/signature/

Construction work volume estimate*

“New construction of the biogas plant “K̇EKAVA BIOENERGY”” (No. KF-2025-V2)

(see the attached Excel file: 00 Biogaze Mazzeltiđi 1 (T) 20.05.25 I.K – Labots.xls)

*With the approval of our design engineers, the technology or specific components thereof may be modified. Bidders must specify the parts proposed for change and provide a detailed justification for each modification.

Main characteristics of the technical offer

“New construction of the biogas plant “ĶEKAVA BIOENERGY”” (No. KF-2025-V2)

No.	Criterion	Value
1.	Chicken manure flow capacity (t/d)	
2.	Produced biogas flow capacity (m ³ /h)	
3.	Purified biomethane injection flow into the Latvian natural gas network (m ³ /h)	
4.	Purified biomethane injection flow pressure (bar)	
5.	Total energy consumption (kWh/h)	
6.	Electricity consumption for the production of one 1 kWh of biogas (kWh)	
7.	Electricity consumption for the production of one 1 kWh of biomethane (kWh)	
8.	Gas consumption for the production of one 1 kWh of biogas (m ³)	
9.	Gas consumption for the production of one 1 kWh of biomethane (m ³)	

Official (or person authorized by the applicant):

/first name, last name/

/position/

/signature/