



Līdzfinansē
Eiropas Savienība



Zemkopības ministrija



Lauku atbalsta dienests

CONFIRMED

Ltd "IP Vecmīlgrāvis"

18th of July, 2025

**PROCUREMENT PROCESS
FOR INVESTMENT POSITION
"CLOUD BASED SOFTWARE SYSTEM
WITH MODULES FOR PURCHASE AND SALES"**

July 2025

TECHNICAL SPECIFICATION OF THE PROCUREMENT SUBJECT

Purchase of **Cloud based software solution for management of Purchase and Sales** within the framework of the European Union European Maritime, Fisheries and Aquaculture Fund (EMFAF) activity "Processing of fishery and aquaculture products."

- 1. Applicant:** **“IP Vecmīlgrāvis” Ltd**
2. Taxpayer number: LV40003643261
3. Applicant’s address: Lielā iela 62F, Mērsrags, Mērsraga pagasts, Talsu novads, Latvija, LV-3284
4. Ordered item: **Cloud based software system with modules for Purchase and Sales**
5. Delivery address: Lielā iela 62F, Mērsrags, Mērsraga pag., Talsu nov., Latvija, LV-3284
6. Delivery time: till 30.06.2026.
7. Proposal validity period: till 31.10.2025.
8. Technical specification: see table below:

8.1.	Cloud based software system with modules for Purchase and Sales – 1 set	
		Technical specification
	1. Performance:	- The new software system needs to be a cloud solution with state-of-the-art security. - System must be ready for scanning in and out from storage of raw material, to processing and final products for shipment
	2. The set consists of the following:	- Cloud based software system for business with modules for Purchase and Sales; - System integration, set up and staff training. - 2 x IPC with scale and label printer (packing stations) - 1 x IPC with label printer (pallet labelling) - 2 x PDA (for scanning) - 4 x Office PC + Extra Monitor (CPU Intel Core i5 or equivalent, RAM: 8 GB, Storage: 256 GB SSD, Monitor: One extra Full HD monitor (21")+), connectivity supports dual monitors).

	3. The new software system should be able to handle the following:	- Purchase order management - Sales order and sales contract management - Capacity for third-party system integration (like accounting systems); - Inventory management with possibilities to scan products into inventory, assign them to production orders, and track removal from inventory (e.g., through sales orders). - Traceability management with robust solution for both forward and backward traceability throughout the supply chain. - Claim management with capability to handle claims both towards suppliers and customers. - Certification management with capability to manage certifications such as GlobalG.A.P., MSC, ASC, and other relevant standards. - Document management with capability to handle all documents needed for the company, like packing lists, shipping documents, invoices etc. - Cost management with capacity to track costs related to production, warehousing, packaging, transport, etc., and calculate cost prices and margins by product, lot, and sales order. - Reports and analysis with capacity to generate reports and perform analysis on inventory, sales, and purchases.
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9. Other requirements:

- a supplier has at least one year of experience in the field to which procurement relates;
- a supplier is a manufacturer or an official representative and has the right to sell and maintain the software solution specified in the proposal.
- all the parts and units of the equipment in the proposal must be new and comply with EU standards.
- a supplier must declare that the equipment is new and after delivery, a supplier must provide the appropriate CE certificates for the equipment, to which it can be applied.
- the price must include the purchase of software solution, necessary equipment, the implementation of the software, staff training costs, and all other costs required for the commissioning of the procurement object.
- the proposal must be prepared and submitted in Latvian or English. It must be signed with a secure electronic signature.
- a supplier must submit a proposal: by e-mail to address: ieva@edo.lv.
- the proposal must be of good quality and prepared so that it does not have to be modified. **The proposal must state that the offer is final and will not be reviewed.**

10. Warranty period: at least 1 (one) year from the date of commissioning.

11. The proposal consists of:

- a completed and signed Application for participation – Annex 1. To obtain the form in MS Word format, please contact Ieva Leimane by sending a request to the e-mail – ieva@edo.lv.

- a supplier submits relevant information (manufacturer, model, additional description of equipment, pictures, etc.) about the proposal to allow assessing its compliance with the technical specification thoroughly.;
- confirmation of an independently prepared proposal – Annex 2.

12. The proposal must be submitted by the 20th of August, 2025, 17.00 by email, signed with secure electronic signature.

13. Evaluation of proposals:

- 13.1. The applicant must submit a single proposal for the entire procurement item. The contract will be concluded for the entire procurement item.
- 13.2. Only those proposals will be evaluated that include all the information specified in point 11 of the technical specification.
- 13.3. The procurement proposal opening committee is closed.
- 13.4. The winner of the procurement procedure will be the applicant who submits the proposal with the lowest price.

The technical specification of the procurement process was approved by:

project manager Edgars Zaicevs

APPLICATION FOR PARTICIPATION

Place:

Customer: Ltd "IP Vecmīlgrāvis"
LV40003643261

Procurement: "Cloud based software system with modules for Purchase and Sales"

Supplier information

Name of supplier:

Taxpayer number:

Legal address:

Phone:

E-mail:

Supplier contact information

Name, Last name:

Position:

Phone:

E-mail:

Financial proposal

Position (model)	Quantity	Unit price, EUR	Total price, EUR
Cloud based software system with modules for Purchase and Sales	1		
Installation, commissioning, start-up and training costs:			
Total EUR, excl. VAT			
EUR, VAT			
Total EUR, incl. VAT			

Proposal validity period: till 30.06.2026.

Delivery time: till 31.12.2025.

Delivery address: Lielā iela 62F, Mērsrags, Mērsraga pag., Talsu nov., Latvija

Supplier hereby confirms that:

1. it has more than one year of experience in the field to which procurement relates.
2. it is a manufacturer or an official representative and has the right to sell and maintain the software system specified in the proposal.
3. all units and parts of the system included in the proposal are new and complies with the standards of the European Union.
4. along with the set of equipment, the corresponding CE certificates will be provided for all equipment units.
5. the total price of the proposal includes the costs of purchasing, delivery, installation, commissioning, start-up, staff training etc. costs.
6. the warranty period of the equipment set is 1 (one) year.
7. the cloud based system with modules for Purchase and Sales included in the proposal **fully complies with the technical specification**.
8. the proposal is final and will not be revised.

Date _____

Signature _____

Confirmation of an independently prepared offer

By providing comprehensive and truthful information, _____
Supplier's name, reg. Nr.

(hereinafter - The Applicant) concerning the specific procurement confirms, that:

1. The Applicant has read and agrees with the content of this confirmation.
2. The Applicant is aware of its obligation to provide complete, comprehensive, and truthful information in this confirmation.
3. The Applicant's authorized person has signed the Applicant's procurement offer.
4. The Applicant informs that he has submitted an offer independently of competitors¹ and without consultations, contracts, or agreements. The Applicant has not been in contact with any competitor regarding:
 - 4.1. Prices;
 - 4.2. Methods of price calculation, factors (conditions) or formulas;
 - 4.3. Intention or decision to participate or not to participate in the procurement (to submit or not to submit a tender); or
 - 4.4. Submission of an offer that does not meet the procurement requirements;
 - 4.5. Quality, volume, specification, performance, delivery, or other conditions must be resolved independently of competitors for products or services covered by this procurement.
5. The Applicant has not knowingly, directly, or indirectly disclosed and will not disclose the terms of the offer to any competitor before the official date and time of the opening of proposals or the contract award.
6. The Applicant is aware that the Law of Competition provides for liability for prohibited agreements, providing for a fine of up to approximately 10% of the infringer's net turnover in the last financial year, and the Applicant may be excluded from participation in the procurement procedure.

Date _____

Signature

¹ In the context of this statement, the term "competitor" means any natural or legal person, other than the Applicant who: 1) submits an offer for this procurement; 2) depending on its qualification, abilities or experience, as well as the goods or services offered, could submit an offer for this procurement.