

AS “LabMedTech”

Tender

**Cloud-based software development including database,
analysis, and other functionality**
identification number LMT/BRAVO/2026-5

EU Recovery Fund Project

*Development of a diagnostic concept for early and personalized cancer diagnosis using
volatile markers in exhaled breath and provision of infrastructure for conducting research at
European and global level (BRAVO) No. 5.1.1.2.i.0/4/24/A/CFLA/006*

OPEN TENDER
REGULATIONS

Riga, 2026

1. GENERAL PROVISIONS

1.1. Terms used in the by-law

Procurement - “Cloud-based software development, including database, analytics, and other functionality,” identification number LMT/BRAVO/2026-5.

The commissioning party shall:

Name of the commissioning party:	AS “LabMedTech”
Registration number:	40103165010
Registered office:	Ilukste Street 45, Riga, LV-1073, Latvia
Phone:	+371 29214868
Website address:	www.labmedtech.org
E-mail address:	labmedtech@labmedtech.lv

Commission — Procurement Commission set up by order No. 04.11.2025 of JSC LabMedTech Board Member Guna Goldman BRAVO-Z-1.

Šeit būs tulkojums angļu valodā jūsu definīciju sadaļai:

Commission – the procurement commission established by Order No. BRAVO-Z-1, dated 04.11.2025, issued by Guna Goldmane, Member of the Board of AS “LabMedTech”.

Commission Contact Person – Chairperson of the Commission Gunta Ušpele, e-mail address: gunta.uspele@labmedtech.lv

Contract – a procurement contract concluded between the Employer and the Tenderer who has been awarded the procurement contract rights as a result of the Procurement tender.

Regulations – regulations of the open tender.

Cabinet Regulation No. 104 – Cabinet Regulation No. 104 of 28 February 2017, "Regulations Regarding Procurement Procedure and Procedures for Application Thereof to Projects Financed by a Commissioning Authority".

EU – European Union.

RRF – Recovery and Resilience Facility.

CFLA – Central Finance and Contracting Agency.

Project – EU Recovery Fund project “Development of Exhaled Volatile Marker Diagnostic Concept for Early and Personalized Cancer Diagnosis and Provision of Infrastructure for Research at European and Global Level (BRAVO)”.

CFLA Agreement – the Agreement on the implementation of the EU Recovery Fund project (Project No. 5.1.1.2.i.0/4/25/A/CFLA/006) concluded on 25.07.2025 between the CFLA and AS “LabMedTech”.

Tenderer – a supplier who has submitted a bid (tender).

Subcontractor – a person engaged by the Tenderer or, in turn, a person engaged by the former, who provides services for the performance of the procurement contract.

VAT – Value Added Tax.

Contractor – the Tenderer with whom the Contract has been concluded.

IUB – Procurement Monitoring Bureau.

1.2. Procurement type and tender evaluation criterion

1.2.1. Type of procurement – open tender in accordance with Cabinet Regulation No. 104, which does not apply to the interpretation of the detailed procurement procedure regulations set out in the Public Procurement Law, including with regard to exceptions, requirements for suppliers and the subject of the procurement, contesting the procurement procedure and amendments to the contract, giving priority to the beneficiary's obligation to ensure the effective use of the allocated funding.

1.2.2. Criteria for evaluating bids – the most economically advantageous bid that best meets the needs of the contracting authority and ensures the effective use of the funding allocated to the contracting authority – the price and delivery time of the subject of the procurement.

2. PURPOSE AND SUBJECT MATTER OF THE PROCUREMENT

2.1. The purpose of the procurement is to purchase goods through the implementation of the CFLA Project implementation Agreement.

2.2. The subject of procurement is cloud-based software development, including database, analysis and other functionality, delivery and warranty technical support Master CPV classifier: 72200000-7.

- 2.3. The procurement object is not divided into procurement lots.
- 2.4. The tenderer cannot submit variants of the tender.
- 2.5. As a result of the procurement competition, the Customer shall enter a contract regarding the total amount of the procurement object with the execution deadline fixed in the tender winner's offer.
- 2.6. The total estimated contract price for the procurement contract entered by the contracting entity shall be EUR 600 000.00 (six hundred thousand *euro*, 00 cents), excluding VAT, with the following settlement procedures:
 - 2.6.1. Advance 50% - within 10 (ten) days after entering a procurement contract.
 - 2.6.2. The remaining amount shall be 50% - within 30 days after the receipt of the work specified in the procurement contract - the mutual signing of the transfer deed.

3. PROCUREMENT DOCUMENTATION AND AMENDMENT

- 3.1. The commissioning party shall include in the notice published on the website of the IUB regarding the procurement procedure specified [in the Regulation the information referred to in Annex 2 to Cabinet Regulation No. 104](#), appending a description of the procurement object and procurement documentation, determining the time period for submission of tenders not less than 10 working days, counting from the next working day after publication of this notice on the website of the IUB.
- 3.2. The commissioning party is entitled not later than one day before the end of the specified time period for submission of tenders to make amendments to the procurement documentation, including adding additional documents or updating the attached documents, as well as to extend the time period for submission of tenders, ensuring that the time period for submission of tenders after the relevant notice has been published on the website of the IUB is not shorter than 5 (five) working days.
- 3.3. In the case specified in Section 3.2 of the by-law, the Customer shall re-publish on the website of the Procurement monitoring Bureau a notification regarding the procurement procedure of the final beneficiary, additionally indicating the reason for amendments, including the information referred to [in Annex 2 to Cabinet Regulation No. 104](#).

4. TIME PERIOD FOR SUBMISSION OF TENDERS, PROCEDURES FOR OPENING

- 4.1. The tenderer shall submit the tender by sending it to the electronic mail address of the order: labmedtech@labmedtech.lv until February 24, 2026 at 16.00.
- 4.2. Received offers will be registered according to the time they are received. Quotes received after the deadline set forth in the terms of Reference, as well as quotes that cannot be opened, will not be evaluated.
- 4.3. After the deadline laid down in the Regulation for the submission of tenders, the Commission shall open the tenders received and evaluate them in accordance with the procedure laid down in Section 7 of the Regulation.

5. REQUIREMENTS FOR THE PREPARATION AND PRESENTATION OF TENDERS

- 5.1. The applicant shall develop the tender and submit it in the form of an electronic document, signed with a secure electronic signature, observing the following provisions:
 - 5.1.1. the tender shall be submitted for the whole amount of the procurement object.
 - 5.1.2. the tender shall be prepared in Latvian or English, using the forms appended to the Annexes to the Regulation, as well as attaching a detailed technical tender prepared on the basis of the requirements of the Technical Specification (Annex No. 2), indicating the time periods for development for the fulfilment of the requirements specified in Annex 2 to the Regulation – Technical Specification;
 - 5.1.3. the tender shall also be accompanied by all documents certifying fulfilment of the qualification requirements in accordance with the requirements of Section 6 of the Regulation.
 - 5.1.4. the tender shall specify the contract price, including all costs related to the development, supply of the software, and technical support of the guarantee, excluding VAT;
 - 5.1.5. the tender shall be signed by a person who has a publicly registered right of representation, attaching a document certifying the right of representation. If the tender is signed by the authorized person of the applicant, the tender shall include a document certifying the right of representation (signature) of the relevant person.
 - 5.1.6. The period of validity of the tender shall be not less than 90 days from the time of submission thereof.
 - 5.1.7. An applicant with one secure electronic signature may sign all tender documents as one set.

6. REQUIREMENTS FOR SELECTION OF TENDERERS, REQUIREMENTS FOR TECHNICAL AND FINANCIAL TENDER, DOCUMENTS TO BE SUBMITTED

6.1. Requirements for the selection of tenderers	Documents to be submitted
Registration requirements	
6.1.1. An applicant shall apply for participation in a procurement competition certifying that he or she agrees to participate in it in accordance with the requirements of the Regulation.	An application drawn up in accordance with the form set out in Annex 1 to the Regulation.
<p>6.1.2. The applicant is registered in the commercial Register of the Enterprise Register of the Republic of Latvia or in another register corresponding to the economic activity of the applicant, or in an equivalent register abroad in accordance with the requirements of the laws and regulations of the State of registration of the applicant (does not apply to natural persons).</p> <p>The requirement also applies to all members of a partnership (if the tender is submitted by a partnership) or all members of a supplier association (if the tender is submitted by a supplier association), as well as subcontractors (if the tenderer intends to attract subcontractors).</p>	<ol style="list-style-type: none"> 1) The commissioning party shall verify the fact of registration in the Enterprise Register of the Republic of Latvia in the database to be published on the website of “Lursoft”: https://www.lursoft.lv/. 2) An applicant registered in a foreign state shall submit a document issued by the competent authority of the relevant state certifying that the applicant has been registered in accordance with the requirements of the laws and regulations of such state. If such document is not issued in the relevant State, the applicant shall indicate the address of the website of the competent authority of the foreign state at which the inviter may ascertain whether the applicant complies with the abovementioned requirement. 3) Document certifying the right of representation of the applicant (for example, statement, decision of the board of directors, authorization).
Requirements for the applicant's professional abilities (experience)	
<p>6.1.3. Over the previous five years (1 January 2021 to the last day of the bidding deadline), the applicant has developed at least one cloud-based software that includes a database, analytics and other functionality - a platform for breath analysis using electronic nasal sensor devices for medical conditions/medical research.</p> <p>An applicant established subsequently shall demonstrate compliance during the period of service (since its establishment).</p>	<ol style="list-style-type: none"> 4) A description of the applicant's experience contained in the form set out in Annex 1 to the Regulation. A reference or other documents attesting to the fulfilment of the requirement laid down in paragraph 6.1.3 of the Regulation, giving evidence of experience (such as publications, certificates, etc.), which shall include experience in the implementation of projects of similar financial scope.
6.1.4. The applicant has received an internationally recognized certificate certifying the quality of his information security management system and his privacy information management system and is currently following industry-standard security and privacy practices.	<ol style="list-style-type: none"> 5) valid ISO 27001, ISO 27701 certificates or equivalent certificates and SOC2 type 2 report (or equivalent report) from a third party audit covering the services offered in this call and carried out within the last 12 months.
Requirements for the applicant's professional abilities (specialists)	
6.1.5. The applicant shall ensure the participation of specialists conforming to the qualification requirements laid down in Annex 1 to the Regulation in the implementation of the Agreement, with experience in the development of data management and analysis systems for breath analysis using electronic nasal sensing devices for medical conditions/medical research.	<ol style="list-style-type: none"> 6) Curriculum vitae (CV) for professionals participating in the implementation of the Agreement by: <ol style="list-style-type: none"> 1) in-depth statistical modelling, development and optimization of algorithms applicable to electronic nose data (experience with software, libraries, toolkits such as MATLAB, Python, R or similar solutions, as well as statistical and machine learning methods such as ANOVA, time series analysis, casual forest, neural network and similar methods.

	(2) the development of secure software in the field of medical data analysis, including by indicating THE existence of certificates (e.g. CISSP, CISM, CIPP/E, HCISPP, HCISSP) specifically demonstrating proven results in the development of GDPR, HIPAA compliant systems.
6.2. Requirements for Technical tender	Documents to be submitted
The technical tender shall conform to the technical specification of the procurement tender (Annex 2).	Technical offer developed in accordance with the Technical Specification requirements for software Development set out in Annex 2 to the Regulation.
6.3. Requirements for a Financial offer	Document to be submitted
6.3.1. All costs directly and indirectly related to the design, development, supply and technical support of the guarantee, as well as taxes (excluding VAT), shall be included in the price indicated in the financial offer. 6.3.2. An applicant may submit only one financial tender for the full amount of the procurement object. 6.3.3. The price shall be indicated to the nearest two decimal places.	The financial tender of the tenderer, drawn up in accordance with the form of Annex 1 to the Regulation, indicating in Paragraph 8 thereof the contract price of the procurement object and the time of development/delivery (from the moment of entering the procurement contract).
6.4. Other requirements	Documents to be submitted
6.4.1. If the tenderer intends to involve a subcontractor in the performance of the procurement contract, the subcontractor has confirmed its willingness to engage in the implementation of the planned procurement contract.	1) The tenderer shall indicate in the application drawn up in accordance with the form set out in Annex 1 to the Regulation all subcontractors and the value of the services to be provided by each subcontractor in EUR without VAT. 2) A certification of the subcontractor , which has been developed in accordance with the form of Annex 3 to the Regulation, certifying that throughout the performance of the procurement contract the subcontractor resources necessary for the performance of the procurement contract will be at the disposal of the subcontractor.
6.4.2. If the tender is submitted by a supplier association or partnership, a written agreement has been entered into between the members of the supplier association or partnership. 6.4.3. The supplier association may fulfil the requirement set out in paragraphs 6.1.3 and 6.1.4 of the Regulation by summing up the experience set out in these paragraphs of the Regulation.	3) A document certifying that during the entire period of performance of the procurement contract the supplier association or partnership will have at its disposal the resources necessary for the performance of the procurement contract (a copy of the co-operation agreement, agreement or equivalent document).

7. PROCEDURES FOR EVALUATING TENDERERS AND TENDERS

7.1. The Commission shall carry out the evaluation of the tenders submitted in three successive stages. If a tenderer's tender does not qualify at any of the following stages, it shall be excluded from further participation in the procurement (i.e. it is not evaluated at the next stage of the evaluation of tenders). Stages of evaluation of tenders:

7.1.1. step 1 - Checking the presentation of tenders

The Commission shall assess whether the tender has been prepared and drawn up in accordance with the requirements for presentation laid down in Section 5 of the Regulation. The Commission shall reject the tenderer's tender if:

- (a) a significant non-compliance of the presentation of the tender with the requirements of the Regulation.
- (b) the tender submitted is defective or not open.

7.1.2. stage 2 - selection of tenderers

The Commission shall verify whether the qualification documents submitted by the applicant demonstrate compliance of the applicant with the requirements laid down in Section 6 of the Regulation. The Commission shall exclude a tenderer from further participation in a procurement competition if any of the exclusion embodiments referred to in the Regulation are applicable to the applicant, as well as if 11 of *the Law on International and*

national Sanctions of the Republic of Latvia have been determined. The cases referred to in the first paragraph of Article ¹.

7.1.3. stage 3 — evaluation of tenders:

7.1.3.1. The Commission shall assess whether the financial tender submitted by the tenderer complies with the requirements of the Regulation and examine the tender for arithmetical errors, which shall be corrected by notifying the tenderer thereof.

7.1.3.2. The Commission shall recognize as the winner of all tenders fulfilling the requirements of the previous evaluation stages the tender of a tenderer that meets the following **evaluation criteria**:

Criterion number	Evaluation criterion	Document evaluating the fulfilment of the criterion	Procedures for the award of points	Maximum score
P1	Lowest bid offered by the applicant for software development	Financial offer (Annex 1)	The lowest price on offer gets a maximum score of 60 points.	60
P2	Development time proposed by the applicant for software development	Technical offer (Annex 2)	Fastest software development according to Technical Specification requirements (Annex 2) gets a maximum score of 40 points. 40 points - in 16 weeks 10 points - 20 weeks and up	40

7.1.3.3. The Commission shall calculate the points obtained by tenderers' bids according to the following formula:

$$P = \frac{C_{min}}{C_i} \times P_{max}$$

P – the calculated points for the particular offer,
 Cmin - lowest price offered among all applicants,
 Ci – the price offered by the particular tenderer,
 Pmax — maximum possible score per price benchmark (60)

7.1.3.4. The total score shall be calculated by the Commission using the following formula:

$$S = P1+P2$$

where
 S – total points;
 P – the number of points of the criterion to be evaluated.
 Maximum points to be obtained: 100 points.

7.1.3.5. If the bids of several tenderers have been evaluated with the same score, the Commission shall select the tenderer for which the score is higher in the P1 scoring criterion.

8. TAKING OF A DECISION REGARDING THE AWARD OF A PROCUREMENT CONTRACT

8.1. The Commission shall decide on awarding the contract to the tenderer who, in accordance with the evaluation criteria set out in the Regulations, should be awarded the contract (Regulations, Section 7.1.3.3).

8.2. Within five (5) working days after the decision specified in Clause 8.1 of the Regulations has been made, the Contracting Authority shall inform all Applicants in writing by sending the information electronically, using a secure electronic signature, to the e-mail address specified in the Applicant's application. For each Bidder who has not been awarded the Contract, the Commission shall prepare a justification as to why their bid was less advantageous than others.

9. PROCUREMENT CONTRACT

9.1. The contract prescribes the legal relationship between the commissioning party and the tenderer (entrepreneur) in accordance with the provisions of the Regulation.

9.2. The commissioning party shall, within 5 (five) working days after entering into the contract, publish a notice on the website of the IUB regarding **the results** of the procurement procedure of the final beneficiary, which shall include the information referred to in Annex [3 to](#) Cabinet Regulation No. 104.

9.3. In the case of entering into a contract, the prices indicated by the tenderer in the financial tender shall be the contract prices.

10. RIGHTS AND OBLIGATIONS OF THE COMMISSION

10.1. **The Commission shall have the right to:**

10.1.1. To exclude the tenderer from further participation in the tender at any stage of the procurement competition, rejecting the tender of the tenderer, if the conditions for rejection of the tender specified in the Regulation are determined.

10.1.2. To invite an expert with advisory rights, if necessary, in the examination of the presentation of tenders, selection of tenderers, verification of the conformity of tenders, and evaluation of tenders. The expert's assessment is not binding on the Commission.

10.1.3. To request the tenderer to specify information regarding his or her tender, if it is necessary for the examination of the presentation of tenders, selection of tenderers, examination of the conformity of tenders, or evaluation of tenders.

10.1.4. To request the applicant to present the original document or to submit a certified copy of the document, if the Commission has doubts regarding the authenticity of the copy of the submitted document.

10.1.5. To request Pretendants to explain, supplement, or improve tenders by conducting negotiations in accordance with the procedures laid down in Cabinet Regulation No. 104 with tenderers in order to receive the most economically advantageous tenders.

10.1.6 Ask the negotiators to approve their offer if they consider that an offer appropriate to the needs of the Customer has been obtained. A time limit of not less than three working days from the date the applicants receive a request to approve their tenders shall be set.

10.1.7. To award the contract, terminate or terminate the procurement competition without selecting any tender.

10.2. The Commission shall have the following responsibilities:

10.2.1. To evaluate the applicants and the tenders submitted by them in accordance with the provisions of the Regulation.

10.2.2. not to provide information regarding the evaluation process during the evaluation of tenders until notification of the results of the procurement tender.

11. RIGHTS AND OBLIGATIONS OF THE APPLICANT

11.1. The applicant has the right to:

11.1.1. Withdraw the tender submitted at any stage of the tendering procedure by notifying the Commission thereof in writing.

11.1.2. The tender shall specify which of the information included in the tender is business secrets or confidential information that the Customer is not entitled to disclose to other tenderers.

11.2. The applicant has obligations:

11.2.1. To develop an offer in conformity with the provisions of the Regulation, including to complete the forms appended to the Annexes to the Regulation and the referred to documents.

11.2.2. To ensure that the information included in the tender is not available until the opening of tenders. After the expiry of the time limit for the submission of tenders, the tenderer may not amend or supplement his tender.

11.2.3. Respond within the time limit set by the Commission to the Commission's request for clarification of the information contained in the tender or the compliance of the tenderer and its tender with the requirements of the Regulation.

11.2.4. If the tenderer is an association of suppliers and has been awarded the contract, before entering the contract, to ensure the establishment of a legal form according to a specific legal status or to enter into a partnership contract, agreeing on the division of responsibility of the members of the association.

11.2.5. To cover the costs of preparation and submission of the tender. The commissioning party shall not be liable for such costs regardless of the results of the procurement tender.

12. RULES FOR THE PROCESSING OF PERSONAL DATA

Regulation 12.1 lays down the procedures for the processing of personal data in cases where Regulation No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data applies and repealing Directive 95/46/EC (General data Protection Regulation), hereinafter referred to as the Regulation.

12.2. Grounds for processing of personal data – organization of a call for tenders and conclusion of a contract within the framework thereof and performance thereof, points (b) and (c) of the first paragraph of Article 6 of the Regulation. The data of natural persons indicated in the documents submitted in the tender shall be processed in order to ensure the course of the tender, evaluation of tenderers and their tenders, entering and performance of the contract in accordance with the regulatory enactments regulating the field of public procurement and other regulatory enactments.

12.3. The applicant shall ensure that for the processing of data of all natural persons indicated in his or her tender (including members of the association of all persons regardless of the legal nature of the mutual relations, as well as all subcontractors, if such are attracted, specialists, employees, contact persons, etc.), which will be performed by the commissioning party both in the procurement tender and in the performance of the

contract, if a contract is entered into with the applicant, the legal basis for the processing of personal data has been ensured in accordance with the procedures specified in regulatory enactments.

- 12.4. The applicant shall ensure the information regarding the processing of data of all natural persons indicated in his or her tender (including members of the association of all persons regardless of the legal nature of the mutual relations, as well as all subcontractors, if such are attracted, to specialists, employees, contacts, etc.), which will be performed by the commissioning party both in the procurement tender and in the performance of the contract, if a procurement contract is entered into with the applicant, regarding the intended processing of personal data.
- 12.5. Personal data controller: AS "LabMedTech", contact details: Ilūkstes iela 45, Rīga, LV-1073, Latvia, email address: labmedtech@labmedtech.lv, telephone +371 29214868.

13. PRINCIPLES OF PURCHASING ETHICS OF THE COMMISSIONING PARTY

- 13.1. The commissioning party shall implement its procurement policy and organize procurements in compliance with the regulations for organizing public procurement laid down in laws and regulations, as well as the highest standards of honesty and ethics.
- 13.2. The commissioning party shall organize its procurements by ensuring the openness of the public procurement process, free and equal competition of suppliers and efficient use of the financial resources of the commissioning party.
- 13.3. The commissioning authority shall deny and treat as unauthorized any act which may be regarded, directly or indirectly, as constituting corrupt or fraudulent conduct. The only provisions and procedures for potential co-operation in procurement between the commissioning party and suppliers, as well as the procedures by which issues regarding the participation of the supplier in procurement shall be resolved, shall be specified in the relevant procurement documentation and regulatory enactments regulating public procurement.
- 13.4. The commissioning authority shall immediately inform the law enforcement authorities of any direct or indirect invitation to engage in illegal and unauthorized activities, both during the course of the procurement tender and during the performance of the contract. When participating in a tender, the tenderer shall be aware that any action taken by him or her, including communication with the employees of the Customer, may be so subject to an assessment of its legality.
- 13.5. The commissioning party expects that applicants (co-operation partners) are aware and respect the situation of conflict of interest and restrictions on the receipt of gifts imposed on officials/Commission members of the commissioning party.

14. Attachments

- Annex 1 — Application form
Annex 2 — Technical specification
Annex 3 — Subcontractor certificate form